

ASSESSMENT BOARD (UHPAB)

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UHPAB/ES/25/011

10th July, 2025

To: All Allied Health, Nursing and Midwifery Trainees in Uganda

GUIDELINES FOR REGISTRATION OF CANDIDATES FOR SEMESTER ASSESSMENT AND PAYMENT OF CANDIDATES' REGISTRATION FEES.

Uganda Health Professions Assessment Board (UHPAB) was established by the TVET ACT of 2025. The Act merged the "Uganda Allied Health Examinations Board (UAHEB)" with the "Uganda Nurses and Midwives Examinations Board (UNMEB)".

Section 97 of the Technical and Vocational Education and Training Act of 2025 (TVET Act of 2025), Uganda Health Professions Assessment Board (UHPAB) opened and now operates a Bank Account.

The purpose of this Communication is to relay to all Trainees guidelines on how to successfully register for semester assessment and how to successfully pay assessment fees.

- 1. The Bank Account for Uganda Allied Health Examinations Board (UAHEB) and that of Uganda Nurses and Midwives Examinations Board (UNMEB) were closed on 30th June, 2025. A notice was communicated to the Health Training Institutions on the 27th June, 2025 and therefore no transaction shall be made on the said Bank accounts after 30thJune 2025.
- 2. The Principals of Health Training Institutions shall with effect from 1st July, 2025 collect semester assessment fees from eligible candidates on behalf of UHPAB. The Principals shall thereafter deposit the assessment fees on UHPAB Bank Account. The amount deposited should be commensurate to the number of registered candidates (normal progress and retaking) per training program/semester/year and institution.

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- 3. No candidate shall directly deposit assessment fees to UHPAB Bank Account. The Principal of the Training Institutions shall compile the list of Trainees who shall have complied to all training requirements of each semester and register them for the National Semester Assessment.
- **4.** Registration shall start with each candidate filling a candidate Assessment Registration Form authenticated by the Principal. Thereafter, the details filled by the candidate shall be captured on to UHPAB Online Student Registration System by the Training Institution. A copy of the Assessment Registration Form shall be availed online and on the institution Email.
- **5.** Upon closure of the registration period, the list of registered candidates shall be printed by the Principal and pinned up on the Institution's noticeboard for candidates viewing and submission of inquiries/complaints a month before the conduct of assessment the exercise.
- **6.** The Board shall not whatsoever assess Trainees who have not successfully filled the "Assessment registration form" and those who have not registered for semester assessment.

More guidance relating to registration for Semester Assessment and related fees shall be issued from time to time.

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HELEN MUKAKARISA KATARATAMBI (MRS.)

EXECUTIVE SECRETARY, UHPAB.